



Passive Voice

Fill in the gaps with the correct form of the verbs in the passive voice.

1. The meeting _____ (hold) every Monday morning.
2. New products _____ (launch) by the marketing team every year.
3. English _____ (speak) in many countries worldwide.
4. The reports _____ (submit) by the end of the week.
5. Important decisions _____ (make) by the board of directors.
6. Employees _____ (inform) about changes in the company policies regularly.
7. This machine _____ (use) to produce thousands of units daily.
8. The documents _____ (check) for errors before submission.
9. Safety measures _____ (follow) strictly in this factory.
10. Training sessions _____ (schedule) twice a month.
11. Customer complaints _____ (handle) by the support team.
12. The software _____ (update) periodically to ensure efficiency.
13. Feedback from employees _____ (collect) at the end of every project.
14. The building _____ (clean) by the staff every evening.
15. The menu _____ (change) every season at this restaurant.